

***Staff Council Meeting***  
***Sam Houston State University***  
***Minutes April 12, 2017***

**I. Call to order**

Melissa Fadler called meeting to order.

Comments were noted about the change of venue, as the meeting is being held in LSC 320.

**II. Reading/Approval Minutes**

On February 20, Megan Barrett emailed all members the regular meeting minutes from the February 8 meeting. One change was submitted, on page 2, paragraph 1, clarification was requested to state, “*recently updated the Staff Council web page was updated to allow links to each division*” this has been bolded in the minutes for reference. On March 21 Staff Council notes were emailed to members, because of the cancellation of the March 8 meeting. Motion to approve the minutes was made by Margaret Ferguson. Natalie Payne seconded the motion. All members were in favor, none opposed. Minutes approved.

Megan Barrett circulated the sign-in sheet for all present members to acknowledge attendance.

**IV. Treasurers Report**

Rhonda Reddoch submitted the balances are as follows:

E Board: \$739.55

Friends of Staff Council: \$

Professional Development: \$1,086.00

Staff Development: \$148.08

News & Networking: \$78.20

Special Events: \$84.66

**V. Chair’s Report**

**Ring Ceremony**-The Ring ceremony had record attendance with almost 800 students in attendance.

**Safety Committee**- has not met

**Calendar Committee**- has not met

**Staff Excellence Committee**- Received many nominations, thank you to all that submitted staff nominations. The committee is currently evaluating nominations.

**VI. Committee Reports**

**NEWS & NETWORKING:** Deanna Briones –

State Park Clean-up mass email and waiver were sent out, upcoming Higher Ed Coffee Conversations mass email is set to go out this week, the Election form has been updated on the website, the PDC photos have been uploaded to the website. Jamilyn White will be recognized as the Outstanding Staff member for April, immediately following this meeting. Thanks to Tracy Farris for the yummy goodies, she made for the basket.

**NOMINATIONS & ELECTIONS:** Margaret Ferguson-

The nominations form is on the website and nominations close on April 28. Please encourage staff within your department and divisions to make nominations.

**SPECIAL EVENTS:** Megan Foley –

State Park Clean-up on April 22 in conjunction with All Paws In. Please make sure that you sign up and let us know how many people you will be bringing, also if you would like a shirt, note what size. Clarification on the Waiver form was provided, you only need to complete the top and bottom, bring with you day of event.

On May 17 we will be hosting a social event in the Kat Klub from 2-4pm.

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the Wellness Program Committee Staff Council representative. All members present were in favor, none opposed. Motion carried.

Melissa Fadler asked members to please mark July 12 on your calendars for the Staff Council Retreat, here we welcome new members and thank members for their service. Location and times to be confirmed later.

Rebecca Gay spoke about National Student Employee Appreciation week; she would like to see the University recognize this week campus wide. Pam Laughlin also spoke of resources available that would